



LUSSIER COMMUNITY EDUCATION CENTER
building community. creating opportunities. enriching education.

Jane Burrows Buffett Scholars 2022 Nomination Form

Please consider nominating a young person or nominating yourself for this high school scholarship program!

Up to 4 students will be chosen to receive an annual scholarship award and educational support for their high school years and one year into higher education from the Lussier Community Education Center. The Jane Burrows Buffett Scholars Program seeks to assist students:

- 1) living in the Madison Memorial High School enrollment area,
- 2) primarily but not exclusively students of color,
- 3) have shown a commitment to help others in their community,
- 4) have faced barriers or hardships, and
- 5) have demonstrated a desire to go to college or onto higher education.

Nominations are welcome until Wednesday, May 4th.

Follow instructions in this packet to complete your nomination form with the required materials. Please reach out to the staff below if you have any questions:

Julia Robles
Youth Programs Manager
Coordinator
julia@LCECmadison.org
608-833-4979 ext. 209

Lisbeth Solano
TBU and Buffett Scholar
lisbeth@LCECmadison.org
608-833-4979 ext. 202



Jane Burrows Buffett Scholars Program: Nomination Instructions

1. Nominations will be accepted for students who are living in the James Madison Memorial High School enrollment area and are entering 9th grade in the fall of 2022.
2. Whether you are nominating a young person or yourself, please review the following packet explaining the nomination process to become a Jane Burrows Buffett Scholar.
3. Please provide the Parent/Guardian Authorization form to the nominee's parent(s) or guardian(s) in order to inform them about the program and request their permission to submit their child's name. Parents and guardians can nominate young people but cannot provide letters of nomination.
4. Assemble the necessary paperwork for nomination:
 - Completed *Jane Burrows Buffett Scholar Nomination Form*
 - **Two (2) Letters of Nomination** by adults (*not family members*) who know the student. Examples may include community or religious leaders, teachers, coaches, mentors, etc. Please limit your letters to one page per nomination. Stronger nominations will include letters from different aspects of the student's life (for example, letters from a mentor and a teacher make a stronger nomination than letters from two coaches).
 - **Student transcript**
 - Signed statement of parental/guardian consent to participate
 - Other supporting documents of extracurricular activities, community service projects etc.
Please do not include photographs.
5. Please do not nominate any student who is already involved in the UW–Madison PEOPLE program, the Mann Scholar program, Sanchez Scholar program or the UW–Madison Instructional Technology Academy (ITA). We feel this is a duplication of services. Any student already enrolled with these programs will be eliminated from our selection process. However, you may nominate a student who has also been *nominated* for one or more of these programs. The Jane Burrows Buffett Scholar Selection Committee will be in contact with these programs as decisions are made.

***Note:** Please include any documentation regarding learning disabilities, English language learning needs or other special concerns. It will not affect the decision in any way but the committee would like to be aware of any additional services that may need to be provided.*

6. Submit the nomination form by **Wednesday May 4, 2022** to: (if mailing, have postmarked May 4th or earlier)

Lussier Community Education Center
Attn: Jane Burrows Buffett Scholars Selection Committee
55 S. Gammon Road
Madison, WI 53717

7. Once the packet is submitted, the Jane Burrows Buffett Scholar Selection Committee will review nomination forms and decide who will move onto the interview stage. Student(s) will be reached out to directly to arrange an informal interview with the nominee and parent/guardian. **Please refer to the enclosed 2022 calendar of the process for timing details.**

If you have any questions, please contact:

Julia Robles, Youth Programs Manager
608-833-4979 x 209 julia@LCECmadison.org

Lisbeth Solano, TBU and Buffett Scholar Coordinator
608-833-4979 x 202 lisbeth@LCECmadison.org



Jane Burrows Buffett Scholars Program: 2022 Calendar

- May 4, 2022 — Deadline for Nomination Form submission
- May 6 - 9, 2022 — LCEC staff will contact nominees if more information is needed
- May 11 - 18, 2022 — Selection Committee determines candidates to interview, non-selected candidates informed
- May 23 - 26, 2022 — Interviews with candidates
- June 20, 2022 — Notification of selected and non-selected Buffett Scholars
- September 2022 — Welcome Reception for Scholars at LCEC



Jane Burrows Buffett Scholars Program: Nomination Form

Student Name: _____ DOB (mo/day/year): ____/____/____

School: _____ Current Grade Level: _____ Student ID #: _____

Home Address: _____

City: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Parent/Guardian Name(s): _____

How do you identify racially/ethnically? _____

Attachments Needed:

- _____ Two Letters of Nomination by adults (*not family members*) who know the student
- _____ Student Transcript
- _____ Parent/Guardian Consent/Authorization Statement
- _____ Other supporting documents of extracurricular activities, community service projects, etc.

Please Check to Confirm:

_____ This student is not enrolled in the UW–Madison PEOPLE Program; Mann Scholar Program; Sanchez Scholar Program and/or UW-Madison Instructional Technology Academy (ITA).

Nominator to Contact Regarding Nominee _____

Fill out contact information below

This is a self nomination _____

Do not need to fill out information below

Name: _____ Email: _____

Home Address: _____

City: _____ Zip Code: _____

Home Phone: _____ Work/Cell Phone: _____

DUE BY WEDNESDAY MAY 4th, 2022

Staff/Selection Committee Notes:



Jane Burrows Buffett Scholars Program: Parent / Guardian Consent

Dear Parent/Guardian,

Your child has been nominated for consideration as a Jane Burrows Buffett Scholar. Up to 4 students who will be entering 9th grade in the fall of 2022 will be chosen to receive an annual scholarship award and educational support for their high school years and one year into higher education from the Lussier Community Education Center. The Jane Burrows Buffett Scholars Program seeks to assist students 1) living in the Madison Memorial High School enrollment area, 2) primarily but not exclusively students of color, 3) who have shown a commitment to help others in their community, 4) have faced barriers or hardships, and 5) have demonstrated a desire to go to college or onto higher education.

Jane Burrows Buffett's Legacy to the Lussier Community Education Center

For years Jane Burrows Buffett had tutored and volunteered at the Wexford Ridge Neighborhood Center, our home prior to becoming the Lussier Community Education Center. She urged members of the Madison Christian Community to raise their voices with her own to bring about the legislative change and school board approval that were needed to create a new community center for Madison's west side. Jane Burrows Buffett was not a woman who easily accepted defeat; throughout her 8 ½ year struggle with Multiple Myeloma, she championed the cause of building a place to supplement the work of the schools for those who were at great risk of not completing their education.

The creators of the Jane Burrows Buffett Scholars Program realize the critical role you play as a parent or guardian in the success of your child at school. That is why we are asking for your commitment as well as your child's. We will depend on you to work as a team with the Jane Burrows Buffett Scholars Program over the coming years to ensure the educational success of your child. Please review the information in this packet to decide if you would like to have your child nominated. Then return the Parent/Guardian Consent Form and Authorization to Release Student Records included in this packet to LCEC by **Wednesday May 4, 2022** in order for your child to be considered for this program.

Once your child's name is submitted, you will be contacted by a member of the Jane Burrows Buffett Selection Committee to arrange an informal interview as a part of the selection process.

If you have any questions, please contact:

Lisbeth Solano
TBU and Buffett Scholar Coordinator
Lussier Community Education Center
55 S. Gammon Rd, Madison, 53717
608-833-4979 x202
lisbeth@LCECmadison.org



**Parent / Guardian Consent & Authorization to
Release Student's School Record Information to the
Jane Burrows Buffett Scholar Program**

Please Return this Consent/Authorization Statement by Wednesday May 4, 2022 to:

Lussier Community Education Center

Attn: Jane Burrows Buffett Scholar Selection Committee

55 S. Gammon Road, Madison, WI 53717

Student's Name: _____ School: _____

Grade Level: _____ Student ID #: _____ DOB: _____

I hereby give my consent for my child to participate in the Jane Burrows Buffett Scholar Program administered by the Lussier Community Education Center.

I consent to allow Lussier Community Education Center (LCEC) staff electronic access to the following information about my child using the Madison Metropolitan School District information systems:

Academic progress reports, report cards, unofficial school transcripts, assignments, teacher comments, teachers' names, dates of courses taken, student course schedules, daily attendance, absences, tardy data, test scores (including Wisconsin state achievement tests and MMSD achievement tests).

Additionally, I authorize LCEC to have access to my child's behavior and special education records.

_____ Yes _____ No _____ Parent's initials

In addition to access to my child's records on Infinite Campus I authorize MMSD to provide LCEC with other demographic and program service eligibility information for my child. This information includes Limited English Proficiency status, primary language (other than English), disability status and primary disability and qualification for federal free and reduced lunch program.

I understand that this information will remain strictly confidential and will only be used for the improvement of educational services and resources rendered to my child. LCEC will not further disclose the data to any third party, researcher or others without obtaining a separate written permission from you.

In addition, I DO _____ I DO NOT _____ grant permission for my child to be named, pictured or quoted in any news release and/or LCEC promotional materials.

I understand that this release of information agreement and participation agreement will remain in effect until my child completes the Buffett Scholars Program or until I revoke this consent in writing.

Signature of Parent or Guardian: _____ Date: _____

Parent/Guardian Name: _____

Address: _____

Phone Number: _____ Email Address: _____