LUSSIER COMMUNITY EDUCATION CENTER

building community. creating opportunity. enriching education.

LTE Summer Camp Staff

Summary

Help kids have a great experience by joining us for 9 weeks this summer — 1 week of orientation/training and 8 weeks of summer camp — from June 12 to August 10, 2018. Summer programs run separately by school level (elementary, middle or high school), and positions are available at each level.

Elementary and middle-school camp activities include canoeing, swimming, art, music, outdoor sports, gardening, cooking, literacy projects, team building activities, social development groups, exciting field trips, and more. High-school summer program features a leadership, organizing, and career development internship.

The Lussier Community Education Center (LCEC) is a grassroots community center located on Madison's west side (on the grounds of Jefferson Middle School and Memorial High School) with a 39-year history of building community, creating opportunities, and enriching education.

HOURS: 24-40 hours per week (between 8am and 6pm Monday through Friday) with some evening/weekend hours required at the high-school level

COMPENSATION: $13.63 per hour

Duties and responsibilities

- Assist with set-up and clean-up of rooms and activity centers before and after program each day
- Assist with planning, preparation, and conducting activities with youth
- Assist with serving nutritious snacks and meals; assist youth with clean-up
- Develop strong positive relationships with youth and their families
- Be sensitive to issues students face and identify needs and solutions for individual situations that arise
- Ensure the safety of participants by providing adequate supervision of all youth during activities
- Staff field trips when necessary

Desired skills and experience

- Knowledge of behavior management and conflict resolution
- The ability to work productively with large or small groups of youth
- Mature attitude, creativity, resourcefulness, and a positive role model for youth
- Understanding and appreciation of socio-economically, ethnically, and culturally diverse populations
- Excellent communication skills

To apply

All candidates for open positions must complete and submit the LCEC's job application.

Download the required application in Word at www.LCECmadison.org (under *About/Job Opportunities*) or pick up an application at 55 S Gammon Rd, Madison WI 53717. Resumes and cover letters are accepted **with** an application, but not in place of one.

Return application materials to the Lussier Community Education Center in-person or by mail at 55 S Gammon Rd, Madison WI 53717, or email them to susan@LCECmadison.org.

Applications received by March 26, 2018, will receive first consideration. Applications will be accepted until the position is filled.

The LCEC is an Equal Opportunity/Affirmative Action Employer.