

Partners in After School Success (PASS) AmeriCorps Member High school (Two positions)

PASS places AmeriCorps members with after school youth development programs to provide literacy tutoring, extended learning programs and engage youth volunteers in service learning opportunities to promote school engagement and academic success. This is a fulltime slot serving for one year.

Host Site: The Lussier Community Education Center (LCEC) is a grassroots community center with a 36-year history of strong programs, broad partnerships and grassroots community organizing. Located Madison's west side, the mission of LCEC is *building community, creating opportunities, enriching education*.

This AmeriCorps member serves Teen Build Up (TBU), the high school teen program at the LCEC. The PASS member will serve youth individually on personal life skills and academic development and collectively in activities, clubs and projects in this afterschool and summer youth internship setting. Teen Build Up seeks to engage low income youth to actively work to make life better for themselves and their peers. The member serves directly with TBU youth, their families, program volunteers and aides, and is supervised by the Youth Programs Manager.

Responsibilities:

- With TBU team, plan, coordinate, and implement activities that emphasize academic achievement, health and fitness, arts and creativity, community service and youth leadership during school year and summer.
- Work with TBU participants on individual life skills, academic and leadership development.
- Help support ongoing clubs that include gender-specific groups, youth action, radio club, teen cuisine and artist in residence projects.
- Provide 1:1 literacy tutoring and academic support to at least five students at Memorial High School
- Work with Volunteer Coordinator to recruit, train and support volunteers to work in TBU afterschool program.
- Assist with collection of attendance records, data entry, PASS quarterly reporting, and evaluation.
- Develop strong positive relationships with youth and their families.
- Actively support the recruitment and selection of Jane Burrows Buffett Scholars and provide mentoring, tutoring and enrichment opportunities to 2 – 3 current scholars.
- Engage youth participants in community service and service learning.

Hours: Full-time position - Serve 35 – 40 hours per week for a minimum of 1700 hours*

Half-time position - Serve 20 – 25 hours per week for a minimum of 900 hours

Daily schedules vary but generally run from 10:30 am – 6:30 pm for full-time and 2:00 – 6:30 pm for half-time.

Desired Qualifications:

- Meets all AmeriCorps citizenship, age and background check requirements.
- Minimum of one year volunteer or paid work experience working with youth.
- Knowledge of leadership development, conflict resolution and the ability to work with large or small groups.
- Mature attitude, creativity, resourcefulness, and a positive role model for youth.
- Knowledge of or experience working with socio-economically, ethnically and culturally diverse populations.
- Excellent communication skills. Bilingual or multilingual encouraged.
- Ability to work independently.

PASS AmeriCorps Applications are available at www.LCECmadison.org and www.PASSAmeriCorps.org, and will be accepted until position is filled.

* please note that federal regulations prevent the logging of AmeriCorps hours during lunch breaks



Lussier Community
Education Center

