

# Partners in After School Success (PASS) AmeriCorps Member LCEC Middle School Program

Are you interested in improving the life of a youth, serving your community and launching your career?  
Consider service with AmeriCorps!

PASS AmeriCorps is seeking part-time members! Join us to provide literacy tutoring, help run after school programs and engage youth volunteers in service learning opportunities. The position runs from January 9 – August 31, 2018 at the Lussier Community Education Center (LCEC).

LCEC is a grassroots community center with a 39-year history of strong programs, broad partnerships and grassroots community organizing. Located Madison's west side, the mission of LCEC is *building community, creating opportunities, enriching education*.

This AmeriCorps member serves with LCEC at the Jefferson Middle School Youth Resource Center (YRC). The PASS member will serve youth individually on personal life skills and academic development and collectively in activities, clubs and projects in this afterschool and summer youth internship setting. The program emphasizes positive youth development, racial/social justice and trauma informed approaches to work with diverse group of young people through academic, health and fitness, arts and creativity, and community service work. The ideal candidate will have an enthusiasm for working with young people and offering culturally relevant programming and enriching experiences.

## **Responsibilities:**

- Plan, coordinate, and implement daily youth after school and summer camp activities with a strong emphasis on academic achievement, health and fitness, arts and creativity, and community service and youth leadership.
- Provide 1:1 literacy tutoring for at least 5 students at the Jefferson Middle School.
- Support volunteers to work with young people in program.
- Develop strong positive relationships with youth and their families.
- Assist with collection of attendance records, data entry, PASS quarterly reporting, and evaluation.
- Actively support the recruitment and selection of Jane Burrows Buffett Scholars.
- Help support ongoing clubs such as Girls Inc, MENS, Adventure Club and Artist in Residence projects.
- Assist with classroom management, interface with Edgewood tutor volunteers, lead middle school student recruitment and retention efforts and engage parents for the LEAP 2 College program.
- Engage youth participants in community service.

**Hours:** Part-time position - Serve 22 - 24 hours per week for a minimum of 675 hours\*  
Ideal candidates are available 2:00 – 5:30 pm M – F plus some earlier hours for tutoring.

## **Desired Qualifications:**

- Meets all AmeriCorps citizenship, age and background check requirements
- Minimum one year volunteer or paid work experience with middle school age youth
- Knowledge of behavior management, conflict resolution and the ability to work with large or small groups
- Mature attitude, creativity, resourcefulness, and a positive role model for youth.
- Experience with socio-economically, ethnically and culturally diverse populations.
- Strong communication skills. Bilingual or multilingual encouraged.
- Ability to work independently

PASS AmeriCorps Applications are available at [www.LCECmadison.org](http://www.LCECmadison.org) and [www.PASSAmeriCorps.org](http://www.PASSAmeriCorps.org) and will be accepted until positions are filled.

\* please note that federal regulations prevent the logging of AmeriCorps hours during lunch breaks

